

Renewable Placer: Waste Action Plan - Working Group Charter

Project Background

The Western Placer Waste Management Authority (WPWMA) has been developing the *Renewable Placer: Waste Action Plan* since 2016. Phase I consisted of development of facility Plan Concepts to address solid waste management needs throughout the western Placer County region. Phase II will involve performing environmental review of the two Plan Concepts identified in Phase I.

At their December 13, 2018 meeting, the WPWMA Board of Directors approved equal evaluation of both Plan Concepts pursuant to the California Environmental Quality Act (CEQA). Additionally, due to the project's complexity, the Board approved continued enhanced stakeholder engagement at their February 14, 2019 meeting, including creation of a stakeholder working group.

Objectives

Kearns & West has been retained by Jacobs, WPWMA's principal project consultant, on behalf of the WPWMA to establish the Renewable Placer Working Group to:

1. Promote education and shared understanding of the WPWMA Waste Action Plan constraints and opportunities.
2. Maximize understanding of key stakeholder interests and perspectives related to the project.
3. Generate project-focused ideas that integrate multiple stakeholder interests.
4. Identify points of stakeholder alignment regarding key elements of the Waste Action Plan Project.

The Working Group is intended to inform the following throughout the CEQA process:

1. Potential project-related mitigation measures, findings, or facility layouts.
2. Potential non-project related planning, operations, and maintenance including but not limited to procedures, communications, or contracting.

Kearns & West is committed to the process of seeking alignment on these types of potential outcomes but cannot assure that they will be achieved or subsequently approved and/or implemented by the WPWMA.

Membership and Timeframes

Working Group members will be selected by Kearns & West to represent diverse interests in and perspectives about the Waste Action Plan. Key factors for selection as a Working Group member include:

1. Adds to diversity among users of the WPWMA facility.
2. Reliably represents an identifiable constituency or group of stakeholders and commits to ongoing, effective communication about the Working Group's activities.
3. Relevant knowledge and/or expertise.
4. Track record of constructive, collaborative engagement on public issues, regardless of views.
5. Commitment to and interest in long-term engagement with the Waste Action Plan Project.

Working Group members will:

- Prioritize education and understanding of key interests and perspectives as well as the WPWMA's constraints and opportunities.
- Identify points of alignment and divergence among stakeholders in understanding project challenges and potential solutions.
- Develop options that reflect alignment of interests among Work Group members for potential consideration, further investigation, and/or development in connection with the Waste Action Plan.

The WPWMA will participate as a member of the Working Group by providing technical assistance and conveying information to the WPWMA Board and its Member Agencies.

Decision-Making

The Working Group will prioritize identifying points of stakeholder about significant elements of the proposed project. WPWMA staff will present outcomes from the Working Group to the WPWMA Board for Board consideration. The WPWMA Board will be solely responsible for making final decisions on any matters directly related to the WPWMA.

Communications & Media

Working Group members are advised that documents provided by or related to the Working Group proceedings may be subject to disclosure under the California Public Records Act (Cal. Govt. Code Section 6250 et seq.) Discussions are meant to be informal and promote mutual education, understanding, and creativity in support of informed decision making by the WPWMA Board.

Working Group members agree to honor and sustain the constructive, collaborative process through their communications. Working Group members are free to speak with the media from their perspectives as individuals or representatives of their respective organizations. Members will not serve as a spokesperson on behalf of the Working Group and will not attribute statements, views, or motives to other members.

Participation and Collaboration Principles

By agreeing to serve on the Working Group, members commit to the following principles:

- Participate in an active and focused manner
- Interact respectfully with all other members, regardless of differences in perspectives related to the Waste Action Plan
- Be prepared to educate other members about key interests, priorities, and concerns
- Seek solutions that integrate diverse interests and views
- Share relevant information

Participation in the Working Group will not limit an individual's right to comment during the environmental review process.

Kearns & West will support the Working Group process by providing a range of services, including but not limited to in-meeting facilitation. Kearns & West is a private, firm with extensive experience supporting stakeholder collaboration. Kearns & West will:

- Maintain a neutral, non-partisan position regarding the Waste Action Plan, the interests of Working Group members, and options or proposals developed in the Working Group.
- Work to ensure that Working Group members have opportunities to participate equally.
- Guide meeting discussions to follow agenda topics and stay on time.
- Prioritize clarification of interests, education, and understanding among Working Group members.
- Prepare meeting agendas and summaries including action items, meeting outcomes, options, and alignment on those options. Meeting summary statements will not be attributed to individual Working Group members.

Point of Contact for Working Group Members

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